

Franklin Public Library Board of Trustees
Meeting Minutes
January 30, 2006

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held January 30, 2006 in the Sievert Room 9151 W. Loomis Rd. Franklin, WI 53132. The meeting was called to order at 6:00 p.m. President Dennis McKnight read the opening statement.

Present: Dennis McKnight, Karen Wesener, Penny Woodcock, Don York, Shari Wass, Greg Groth, Jackie Ignatowski, Pat Dallmann, Alderman Tim Solomon and Library Director Barbara Roark

Public Participation and Visitors: Judy Roberts, President Friends of Franklin Public Library, Potential Board members-Beverly Elston-Works and Ed Devinger. Judy Roberts explained the Bingo for Seniors. It would be free; businesses would be solicited for prizes. If it is free, it can be done without permits and licenses per the Police Chief. The Friends would buy the equipment. Suggestion was made perhaps to rent it. Some of the Seniors in the Senior group would be willing to help. Goal is to get more Seniors in the library and possibly more volunteers. The board suggested the police and city attorney should review the plan.

Minutes: G.Groth made a motion to approve the Minutes of December 27, 2005. S. Wass seconded. The motion carried with J. Ignatowski and Pat Dallmann abstaining.

Circulation Report and Internet Usage: B. Roark reported that this is our best year ever. She distributed 2005 circulation information such as gender circulation, other community use of our library, percentage of adults versus children circulation, types of items circulated, and circulation of non fiction items (four highest area circulations are: medical, cooking, sports and travel—this represents the interests of our community.) Internet usage continues to climb as well and statistics are more accurate with the SAM's program.

Finance Committee: S. Wass moved to approve vouchers in the amount of \$2,521.58 for the year 2005 and \$9,828.96 for year 2006. K. Wesener seconded. The motion carried. **Money**

Market Update: S. Wass reported that we now have just two accounts at Franklin State Bank a money market account and the donation account. Current rate for over \$100K is 3.5% and between \$50K and \$100K it is 3.25%, the rate will automatically adjust. **2005 Budget Update:** B. Roark explained we will be slightly over budget. The items we managed were in budget but we received over a \$10,000 increase in our building insurance which put us over as well as building maintenance expenses.

Personnel Committee: No Report

Buildings and Grounds: No Report

Foundation Report: D. McKnight reported that it is the Foundation is still in search of a new member. The donations to the Fadrow Fund are about \$3,000.00 now.

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Nominating Committee: J. Ignatowski and P. Woodcock presented the slate of officers for 2006.

President: D. McKnight
Vice President: P. Woodcock
Secretary: K. Wesener
Treasurer: S. Wass

Elections: G. Groth moved to accept the slate as presented. P. Dallmann seconded. The motion carried and we now have officers for the 2006 year.

President's Report: D. McKnight placed P. Dallmann on the Personnel Committee. Everyone else will stay on their current committees. A list will be distributed at the next meeting.

Director's Report: B. Roark presented her monthly activity report. She explained that she met with the Special Needs Parent Liaison with the Franklin School District. They have come up with a plan for books purchased through the school district and CESA 1. They will be available for checkout at the Franklin Library. Ebsco Magazines will try and get businesses for additional magazines to help extend our budget. She reported that the concert held for the Fadrow fund was a big success. \$1,000.00 was raised and all the kids seemed to enjoy it. **MCFLS Update:** The reciprocal borrowing check from MCFLS was received. **Program Updates:** B. Roark will meet with Jan Peterson of 3M tomorrow to discuss RFID. Curious George will be here and will conclude with a Curious George Storytime. He will also visit the schools. February 12th will be our children's Valentine's Program.

New Business:

New Computer Costs: It was determined that we replace nine of the oldest computers and get one additional one for a total of 10. T. Solomon motioned to replace 9 computers and buy a total of 10 as well as renew the Norton Antivirus subscription for the library computers. Costs should be in line with MCFLS estimate. Money is to be taken from the fines account. G. Groth seconded. The motion was approved. T. Solomon also moved that we develop a plan for rolling replacement of the other existing computers. He suggested we use City Hall computer services to help us. G. Groth seconded. The motion carried.

Security Camera Update: The cameras need to be taken down around April 1, 2006. They are needed by Tri City National Bank. We will try to get a cost for us to purchase.

Purchase of 3M Self Check and RFID: The Foundation has already purchased one self check and 10,000 tags. G. Groth motioned that the library buy one more self check and 90,000 more tags and that the foundation will pay for the tags if the board can not fund the tags. J. Ignatowski seconded. The motion carried.

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Holiday Schedule: S. Wass moved to adopt the 2006 holiday closing schedule as presented with the exception that we revisit the 4th of July Civic Celebrations closings once that schedule is known. D. York seconded. The motion carried

Next Meeting Date: February 27, 2006 6:00pm. P. Dallmann and P. Woodcock will not be attending.

Adjournment: S. Wass made a motion to adjourn. D. York seconded. The motion carried with the meeting adjourning at 7:40 p.m.